

ASCC Arts and Humanities Subcommittee 2

Approved Minutes

Tuesday, September 16th, 2025

12:30PM – 2:00PM

CarmenZoom

Attendees: Acuff, Bitters, Martinez, Mick, Neff, Staley, Troyan, Vankeerbergen

Agenda

1. Approval of 09-02-2025 minutes
 - a. Martinez, Acuff; unanimously approved.
2. History 3088 – existing course with GEN Theme: Traditions, Cultures, and Transformations - requesting 100% DL
 - a. Comment: The Subcommittee notes the inclusion of a Land Acknowledgment in the syllabus (p. 17). As of 06/27/2025, Land Acknowledgments are no longer permissible on official university documents (including most syllabi) per the university's SB1 Compliance website. The course instructor(s) should consult with their TIU director/chair regarding whether or not this statement may be included within the syllabus.
 - b. *Recommendation:* Instructors are welcome to include any standard and/or recommended syllabus statements found on the [Office of Undergraduate Education's webpage](#) which they deem relevant for their course. Please refer to this page to ensure that the statement on Diversity (pp. 16-17) (now to be replaced with the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”), the email address link in the Religious Accommodations statement (pp. 20-21), and all other statements are current and accurate.
 - c. Martinez, Troyan; unanimously approved with one comment and *one recommendation*.
3. Philosophy 2340 - existing course with GEL Cultures and Ideas and GEN Themes: Sustainability - requesting 100% DL
 - a. Unanimously approved.
4. Ethnic Studies/WGSS 3340 – existing course with GEN Foundation: REGD – requesting a change in level from 2000 to 3000, a change in title, and a change in GEN status to GEN Theme: Citizenship for a Diverse and Just World
 - a. *Recommendation:* The Subcommittee recommends removing the Disability Services statement on the first page of each syllabus as it is out of date and the correct version already appears on page 10.
 - b. *Recommendation:* The Subcommittee recommends that the departments remove the sidebar comments that were left in the syllabus documents.

- c. Troyan, Martinez; unanimously approved with *two recommendations*.
- 5. Classics/German 3420 – new course requesting GEN Theme: Traditions, Cultures, and Transformations w/ 4 CH HIP: Interdisciplinary and Integrated Collaborative Teaching
 - a. Comment: The Subcommittee notes that there appears to be a disconnect between the course titles and content. They suggest reframing the titles in a way that would better represent the courses and be more attractive to students.
 - b. Comment: The Subcommittee notes the inclusion of a Land Acknowledgment in the syllabus (pp. 12-13). As of 06/27/2025, Land Acknowledgments are no longer permissible on official university documents (including most syllabi) per the university's SB1 Compliance website. The course instructor(s) should consult with their TIU director/chair regarding whether or not this statement may be included within each syllabus. Please note that if the statement remains, the MCC link at the end of the statement will need to be removed.
 - c. **Contingency:** The Subcommittee requests that the departments seek concurrence with the Department of Sociology, as they offer a similar course (SOCIOL 3464: Work, Employment, and Society).
 - d. **Contingency:** The Subcommittee requests that the forms in curriculum.osu.edu be adjusted to indicate that these hybrid courses will be offered less than 50% at a distance, as the courses include 80 minutes of asynchronous lecture each week.
 - e. **Contingency:** The Subcommittee requests that the credit hour statement in each syllabus (p. 4) be corrected. For a 4-credit course, the statements should indicate approximately 12 hours of weekly engagement.
 - f. **Contingency:** The Subcommittee requests that each syllabus (p. 8) provide additional details on the 6 Assignments. While it is noted that more information will be available on CarmenCanvas, each syllabus should include at least a general outline or description of each assignment. This level of detail is particularly important for Theme review, as the Themes Subcommittee relies on the syllabus to evaluate how assignments connect with the Theme. In addition, the description of the 6 Assignments should be corrected to state that they are worth 25% of the final grade (rather than 15%) to align with the grade table and ensure that final grading sums to 100%.
 - g. **Recommendation:** The Subcommittee recommends that each syllabus (pp. 2-3) be updated to include the GEN Theme: Traditions, Cultures, and Transformations goals. Both the goals and ELOs of the category must be present in each syllabus, and it should be stated that the listed goals and ELOs correspond to the TCT category.
 - h. **Recommendation:** The Subcommittee recommends clarifying the AI policy in each syllabus. The course calendars currently indicate that students will run a

resume through an AI tool for Assignment 6 despite each syllabus stating on p. 9 that the use of AI for any assignment is strictly prohibited.

- i. *Recommendation*: Instructors are welcome to include any standard and/or recommended syllabus statements found on the [Office of Undergraduate Education's webpage](#) which they deem relevant for their course. Please refer to this page to ensure that the statements on Diversity and Title IX (p. 12) (now to be replaced with the statement on “Creating an Environment Free from Harassment, Discrimination, and Sexual Misconduct”), the Religious Accommodations statement (pp. 14-15), and all other statements are current and accurate.
 - j. Troyan, Martinez; unanimously approved with two comments, **four contingencies**, and *three recommendations*.
6. Art/Italian 4799 - new course (return)
- a. Martinez, Troyan; approved with one abstention.
7. Music 2210 - new course
- a. Comment: The Subcommittee notes that ‘D+’ has been omitted from the grading scale in the syllabus (p. 4). While instructors may adopt the grading scale they consider appropriate for their course, the Subcommittee wishes to highlight this in case it was unintentional.
 - b. **Contingency**: The Subcommittee requests clarification on how the course and the associated weekly hours of engagement will be structured for students taking the course for .5 credits versus 2 credits, including details on contact time and out-of-class workload.
 - c. **Contingency**: The Subcommittee requests that the policy in the syllabus (p. 3) regarding absence from the dress rehearsal be adjusted. The Subcommittee understands that this policy stresses the importance of attending dress rehearsal, but the current statement that absences are not tolerated under any circumstances should be revised to include exceptions for religious accommodations, SLDS accommodations, or other approved circumstances.
 - d. Troyan, Martinez; approved with one comment and **two contingencies**; one abstention.